Information referred to in Articles 13 and 14
to document your stay in our dining halls

Dear dining hall guests,

To protect you and us from further spreading Covid-19, your stay with us must be documented. You need to document your last name, first name, full address, telephone number, and the time you entered and left the cafeteria or dining hall. This information will help us to inform you, if you have had contact with an infected person during your stay in the cafeteria. Furthermore, if you become infected, we can inform the other visitors accordingly. Naturally, your name will not be mentioned in this case.

Name and contact details of the office responsible for data processing
Student Services Osnabrück are responsible in terms of data protection law
Institution under public law
Ritterstraße 10
49074 Osnabrück
E-mail: info@sw-os.de
Phone: +49 541 331070

You can find further information about us on our website, especially in the imprint:
https://www.studentenwerk-osnabrueck.de/de/impressum.html

You can reach our data protection officer at
Studentenwerk Osnabrück
For the attention of the data protection officer
Ritterstraße 10, 49074 Osnabrück
E-mail: datenschutz@sw-os.de
Phone: +49 541 33107-24
Categories of personal data
We collect the following information from you:

- Last name, first name
- Address
- Phone number
- Date and time of entering and leaving the cafeteria or dining hall

Should you not agree with the collection of this data, you are unfortunately not allowed to visit our cafeterias or dining halls.

Purpose and legal basis of the processing
The data collection is carried out for the purpose of tracing infection chains in connection with Covid-19. The legal basis of the processing is Art. 6 paragraph 1 lit. c DS-GVO in connection with § 6 paragraph 1 sentences 5-9 CoronaVO.

Transmission of data to third parties
The data mentioned above will only be transmitted to the responsible health authority for the purposes mentioned above. Your personal data will only be passed on to third parties in the context of the legal basis mentioned above. Your data will not be used for advertising purposes.

Duration of storage
The data will be kept for three weeks after your visit to a cafeteria or dining hall and destroyed after one month at the latest.

Your rights
As a data subject according to DS-GVO you have the following rights:

- Right to information
- Right of rectification
- Right to cancellation or limitation of processing
- Right to appeal to a supervisory authority
For this purpose, as well as for further questions on the subject of personal data or in case of complaints, you are welcome to contact us – either the contact persons known to you, or our data protection officer. The contact details of our data protection officer can be found at the beginning of this data protection declaration. In addition, you have the right to complain to a data protection supervisory authority, for example the State Commissioner for Data Protection of Lower Saxony, Prinzenstraße 5, 30159 Hannover, Germany, phone: +49 511 120-4500, e-mail: poststelle@lfd.niedersachsen.de.

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